

MEETING MINUTES MAY 4, 2011

Attendees: Vicki, Wendy, Janice, Sara, Sharon, Mary, Nancy.

Meeting called to order at 6:06 pm by Vicki.

Reading of previous month's minutes. All accepted as posted on internet.

Treasurer's report was presented by Wendy.

April's balance of all accounts is \$13,884. The sign has been completely paid for, so Wendy will be canceling that credit card. After the food shopping for Legends of the Night, the checking balance is approximately \$2,000. The report had an error in team transactions. It showed the January and February transactions instead of April's. Wendy asked what the word on any final donations is before she writes the thank you notes. The Hanlon PFO will donate more toward the sign, after they complete their sale.

New Business

1. Sports Banquet
 - a. Menu – set
 - b. Building request form - done
 - c. Pricing – same as last year
 - d. Tickets – plan to use last year's tickets, except we only have 18 senior athlete tickets. Deb Dupuy will contact Deb Stephens to see if we need more senior athlete tickets printed. Plan to start ticket sales before Memorial Weekend (5/24). Deb Dupuy will provide Deb Stephens with till money to get them started.
 - e. Helium Tank – Deb D has a helium tank we can use.
 - f. Trophies – email reminder sent to coaches – missing softball, bowling, and girl's swimming. Vicki will send another reminder that they have until Friday.
 - g. Special Awards – Nominations? Similar discussion as last month of possible nominees.
2. Officer Nominations – Vicki nominated Deb Dupuy and Sharon Lewis as co-presidents. Nancy seconded. Mary nominated Wendy for treasurer, seconded by Deb Dupuy. No other nominations at this time. Vote will be held at June meeting.
3. Staff Volleyball Game – 7pm May 13th -- Request from Mary Crippen for either us to open or let someone open for Positive Atmosphere Committee. There will be a volleyball game and other activities. The request is to either split profit or give them a donation, and let them work. Deb Dupuy pointed out that, given rescheduling; there are multiple overlapping commitments for that date. Discussion was to let them run the booth, and we'll donate food and drinks. Exact donation determined after Legends of the Night.

4. 2011-12 school calendar dates – Note that there are two meetings in May, as the first Wednesday is the same day as the banquet. The following Wednesday in June 2012 is regents week. Discussion on that the fall opening is usually towards the end of August school starts. When fall sports schedules are released, the first meeting often actually falls in August to prepare.

September 7, 2011	January 4, 2012	May 2, 2012
October 5, 2011	February 1, 2012	May 30, 2012
November 2, 2011	March 7, 2012	June 6, 2012 – 44th
December 7, 2011	April 4, 2012	Annual Sports Banquet

5. After Prom buy back – Deb D asked us to buy back left over food from prom. We discussed via email and decided to purchase \$30 of food from them (value ~\$60).

Old Business

1. Coffee Equipment – Vicki printed out the choices and items discussed for coffee pots. We currently have 5-gallon pots that we use and we'll go through about 20 gallons of hot chocolate on a football night. Vicki found that Amazon carries a 100-cup urn for \$119. The 3 pot Bunn will do up to 7 gallons an hour. Other issues of usage and pace of making coffee and chocolate. In addition, Vicki reviewed the cost of the stainless steel electric pans to replace the existing pans. Grand total was \$1149.97 on 2 stainless steel frying pans, 3 100-cup urns, 3-pot Bunn. The money will come from our project fund.
2. Fall STAR Awards – Deb Stephens did go ahead and order the Fall STAR awards.
3. Warriors – Greg called Vicki and told her that he and the school discussed hosting the Warriors. He asked for our opinion. Vicki said we would be happy to host them and we believe it would be better this year given the school projects are complete. Problems last year were partially caused by the construction, lack of bathrooms, etc. The item is still being discussed at the school level. The first game is being advertised as May 14th at the OM fields at 4pm.
6. Moving outside – We completed the move, even in the rain. The school purchased and installed a 20-gallon hot water tank for our outside concession. The toilet paper and paper towels were delivered inside the booth, so Vicki moved them to the utility room. Janice and Vicki put in a stress pad to stand on that was donated by Ron Shutter. Side note – The hot water tank on the inside concession is on a timer and you need to check it's programming for events outside normal hours. After prom party did not have hot water.
7. Legends menu – Shopping on May 5th is complete. Janice will pick up remaining items. People will be on site to start cooking by 2:30pm. Helpers can show up at anytime. Mary will run 50/50, but will need help. Given costs we're bumping the prices of hamburgers and sandwiches to \$2.50 instead of \$2.00. Deb D will give order and pickup pizzas from Dandy by 5pm on Friday night. Reviewed items purchased for food. Discussed ice, we need some to keep our items cool.
8. Reminder of project ideas:
 - a. Pool Records Sign
 - b. Jack Davis scoreboard

- c. Visitor's bleachers – This is being done as follow on to construction so can be removed from our list.
- 9. Insurance Coverage – Sharon will update after we get new equipment in place.

Other business – We need a plan for recruiting other volunteers in the fall.

Meeting adjourned at 7:05pm.

Respectively submitted, Wendy Shutter, Treasurer.

SAMS	Qty	Price	Total	Notes
101cup Coffee Urn	2	\$ 156.38	\$ 312.76	Holds 3 gallons
3 pot Bunn	1	\$ 522.00	\$ 522.00	
coffee pots	3	\$ 12.97	\$ 38.91	
3.5L Airpots	6	\$ 43.57	\$ 261.42	Holds 1 gallon
			\$ 873.67	with urns
			\$ 822.33	with airpots

Sam's - Plus tax, shipping included

AMAZON	Qty	Price	Total	Notes
Stainless Electric Pans	2	\$ 70.83	\$ 141.66	
Westbed 100 cup urn	2	\$ 119.92	\$ 239.84	Free super saver shipping
			\$ 381.50	